

## STOMP Fellow Contract 2011-2012

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The following is a 1-year long contract. It assures your understanding of the expectations involved in working for the Student Teacher Outreach Mentorship Program (STOMP). Your signature represents your willingness to comply with all guidelines as outlined below. Failure to comply will result in dismissal from STOMP.

### **STOMP Orientation:**

All new fellows must attend a STOMP orientation before going into a classroom. There will be several orientations offered each semester. Failure to attend an orientation is grounds for dismissal.

### **Weekly Meetings:**

Attendance at meetings is mandatory. In an extenuating circumstance, such as illness or a conflicting exam, a fellow must contact their exec board member or the STOMP manager to inform them that they will be missing a meeting.

### **Classroom Attendance:**

It is imperative that students show up to their classroom as scheduled. Substitutes can be obtained, but this requires at least 48 hours notice to your exec board member and the STOMP manager. Classroom attendance reflects on the quality of STOMP and missed classes cannot be tolerated. Any fellow who misses a class without informing an exec board member or the STOMP manager may be put on probation or be dismissed from STOMP.

### **Teacher-Fellow Communication**

All fellows are required to communicate on a regular basis with their teacher to inform their teacher of what they will be doing in their classrooms. The fellows should contact their teacher AT LEAST 48 hours before they visit the teacher's classroom and may contact their teacher more often to foster a collaborative work environment in the classroom. Communication with teacher should be geared toward developing a plan for the class.

### **Wiki Pages**

All fellows are required to keep track of their work on a Tufts Wiki. Each classroom activity should be documented and commented on. These wikis will be used to add to resources available for STOMP fellows and to increase the sustainability of the program. Failure to upkeep the Wiki page is grounds for probation or dismissal from STOMP.



**Sorting Hours:**

All fellows are required to do at least 4 hours of sorting of LEGO kits for the Tufts CEEO. Failure to complete sorting hours is grounds for probation or dismissal from STOMP.

**Semester Reviews:**

Fellows will be reviewed every semester by the STOMP executive board to assess classroom performance based on classroom observations and feedback from STOMP teachers. Fellows must reapply to STOMP each school year. Participation in STOMP this year does not guarantee admission to the program in subsequent years.

**Signatures:**

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*(Fellow Signature)*

Date: \_\_\_\_\_

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*(Exec Board Supervisor Signature)*

Date: \_\_\_\_\_